

Self-Review Reflection

Use this worksheet to reflect on your performance for the year. For each of your performance goals answer the following:

- 1 What was the situation for the goal (ex., the problem to solve, the scope of the work, or the desired outcome)?

- 2 What were the observable behaviors you used to carry out this goal? Is there anyone you could get feedback from who had experience working with you on this goal?

- 3 What was the impact of your performance on this goal (the tangible business outcomes)?

- 4 What didn't you achieve on this goal? Why not? What can you be accountable for?